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**Bluntisham Parish Council
Minutes of the Hall Management Committee (HMC) Meeting & Planning Committee
(first item only)**

Monday 12th January 2015 at 8.00 pm at Bluntisham Village Hall

Present: Mr Roly Searle, Mrs Joan Gutteridge, Mrs Kathy Searle, Mr Frank Hudson, Mr Nick Mair, Mr David Gedye, Mrs Tracey Davidson (Clerk)

Also present: Mrs Cynthia Curtis, Mr Gary James, Mr Chris Campbell

	Open Forum – Mr Chris Campbell in attendance to answer any questions on the planning application.	Action
840	Declaration of Interest for items on the Agenda – None.	
841	Planning Application – Rebuilding of front boundary wall, installation of railings to new wall and new automatic gate. ACR House, 15 High Street, Bluntisham. Mrs Kathy Searle advised that despite contacting HDC and Highways they were not able to provide any history on the site to advise if any previous planning conditions or covenants were applied regarding boundary walls and enclosures. On this basis the PC had to refuse the application due to the lack of further information. (<i>Proposed Mrs Kathy Searle, seconded Mrs Cynthia Curtis. All agreed.</i>)	
842	Apologies for absence –Mr Robin Carter	
843	Minutes of the meeting dated 10th November 2014 to be approved and signed - Minutes approved and signed by the Chairman. (<i>Proposed Mrs Joan Gutteridge, Seconded Mr Frank Hudson. All agreed</i>)	
844	Matters arising from previous minutes – None.	
845	Finance: a) FY2014/15: review bookings v cost for year to date. The clerk advised that bookings were looking good and the financial projection for the end of the financial year was good. Although not many enquiries recently the regular hall users are all happy and a new regular hirer has also been confirmed. The chairman thanked the clerk for her efforts with promoting the hall. All agreed.	
846	Hall Maintenance: a) Flowerbeds – Mr Gedye advised that he will trim these at the end February early March. b) Front & Side doors – the clerk advised that the paint has been purchased and all doors will be sanded and painted in due course. c) Disabled car park bays & crossing – the clerk is meeting CCC highways on Tuesday 13 January to discuss options for painting which might be longer lasting. d) Ransome – the clerk advised that this is now with the garage and should be returned within 2-3 weeks. e) Garage lights – the clerk advised this job is complete, all agreed what an improvement. f) Deep clean of kitchen – the clerk is obtaining quotes and will report to the next meeting. g) Oven Cleaning – the clerk advised this job is complete. h) Car park – Mr Gedye confirmed he would fill holes in the car park over the coming weeks.	DG Clerk Clerk
847	Hall Enquiries & % of bookings made: see below for the last 2 months enquiries ‘v’ bookings made. The clerk advised that enquiries were low this last 2 months, however, uptake on bookings was high.	

	<p style="text-align: center;">Village Hall Enquiries -November - December 2014</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <caption>Village Hall Enquiries Data</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>total bookings</td> <td>5</td> </tr> <tr> <td>too expensive</td> <td>0</td> </tr> <tr> <td>no response</td> <td>1</td> </tr> <tr> <td>date not available</td> <td>1</td> </tr> <tr> <td>other</td> <td>0</td> </tr> </tbody> </table>	Category	Count	total bookings	5	too expensive	0	no response	1	date not available	1	other	0		
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848	<p>Football use of hall – Mrs Gutteridge asked if the football club had considered using the hall for any fundraising events, quiz nights, etc. Mr Searle advised that they tend to use the local pub, who sponsor the club to hold their race nights.</p>														
849	<p>License – wedding feedback The clerk advised that following the last meeting she had sought some valuable feedback regarding the possibility of licensing the village hall for weddings and it was agreed that this wouldn't be financially viable.</p>														
850	<p>Doctors Lease – The clerk advised that the new lease has now been signed by both parties. The committee asked if the clerk could write to the doctors advising that the rent for the next 2 years is a discounted rate.</p>	Clerk													
851	<p>Thermostats – The clerk was asked to get quotes for installing digital thermostats in all rooms within the village hall. Following meetings with two plumbers the clerk advised that the specialists recommended not to waste money on these as the heating system has the options to do what a digital thermostat could do. Mr Nick Mair disputed this and the committee agreed for Mr Mair to get quotes for the next meeting as he has more knowledge on the subject.</p> <p>The committee did agree for the clerk to obtain quotes to look to replace the exterior casing on the large fans with vented closures to prevent the cold air coming into the main hall and retain some heat.</p>	<p>NM</p> <p>Clerk</p>													
852	<p>Park & Fire Hook History – Mr Gedye showed the committee the finished notices which are to be displayed in the foyer of the hall. Mr Gedye is to hang them before the next meeting along with the old school bell.</p>	DG													
853	<p>70th Anniversary of the end of WW11 – The PC agreed it would be great to celebrate this event with a “party in the park” style event. The HMC agreed that this would be a great idea and the hall could be used free of charge for the event. Suggestions included having a car boot sale, old style games (splat the rat, wheel of fortune) and possibly encourage some local talented bands to play. Mr Hudson is to confirm if the RBL are doing anything and the PC will liaise with the HMC on dates. All ideas to the clerk.</p>	All													
854	<p>Any other business: Mrs Kathy Searle advised her license expires in April 2015. The clerk is to chase HDC regarding the training and re-issue. Mrs Joan Gutteridge asked if the Blasters goalposts could be stored elsewhere rather than in the wooded area of the dog walk. They are 24ft long and too big for the garage and during the season the Blasters use them weekly. She also asked that when BacStage are in during February can they set up after 9am on Saturday morning so the booking on Friday night and first thing Saturday can still take place. This was agreed by Mr Nick Mair. The clerk is to write to BacStage to confirm this arrangement. The next item is for information only regarding the recent Planning application for a pharmacy in the</p>	<p>Clerk</p> <p>Clerk</p>													

	<p>village. This might have a long term impact on the GP surgery in the village hall should the pharmacy be approved. Mr David Gedye asked if the clerk could find the original plans of the drainage for the hall to be able to see why the water isn't draining away instantly following heavy rain. The clerk is to contact Godfrey and Hicks to obtain plans. Mr Gedye advised that he will be repairing the basket ball hoop by the end of the week and despite difference of opinions it was agreed to put the hoop back and see if it has strengthened it. Mr Gedye asked if the clerk could add a future agenda item "Vision for the Hall" to be discussed at the next meeting. All to bring along their wish list for improvements to the hall for prioritising. The clerk is to share the PC Action plan as a model for referencing the wish list. Mr Nick Mair asked if BacStage could put 2 more eyelets into the wall of the hall to help with their pantomime. The clerk asked if these could be removable hooks as they might get in the way of any canvas backing being used to decorate the hall.</p>	<p>Clerk</p> <p>Clerk</p>
<p>855</p>	<p>Date of next meeting. Monday 9th March 8pm</p>	
<p>Meeting closed at 9.45pm</p>		